



[www.chopart.org](http://www.chopart.org)  
 ATL New Orleans  
 Hyderabad Accra

ChopArt is an arts nonprofit serving homeless teens in Atlanta, New Orleans, Hyderabad, India and Accra, Ghana. We provide in-shelter Arts programming, street outreach and summer camps for 30,000 homeless teens all around the world. Our program is designed to build community, provide creative entrepreneurial opportunities for the youth and to combat some of the negative effects of youth homelessness such as drug abuse, sex trafficking and suicide.

ChopArt is seeking candidates for the following internship opportunity. Selected interns will work alongside the **CEO and Founder** and committees to develop programs, policies, and informational databases.

**Compensation: Unpaid**

**Time commitment: 12 weeks, 10 hours a week, work remotely.**

<b>Job title</b>	<i>Programming Internship</i>
<b>Reports to</b>	<i>CEO &amp; Founder</i>

### Job purpose

The Program Coordinator for ChopArt will be one of the sole representatives who will learn and help coordinate all ChopArt programs both domestic and internationally. This person will serve as the face of the ChopArt organization with our community partners and will work closely with CEO & Founder on administrative tasks to maintain program success. Through the Program Coordinator’s role, ChopArt will be able to rotate year around programs through the shelters, track program impact and support supplemental programs.

### Duties and responsibilities

- Serve as liaison between ChopArt and community partners while cultivating relationship and creating opportunity for new ones.
- Assist with creating and coordinating programs for teens by coordinating community artists/organizations, the assigned shelter, and ChopArt staff.
- Assist with recruiting volunteers for and maintaining street outreach program.
- Broadly and loosely oversee shelter programs around Atlanta.
- Assist with planning process for Accra, Hyderabad and New Orleans programs.

### Things You’ll Learn

- How to build programs and maintain community relationships
- How to coordinate cross-culturally and identify ethnically specific empowerment tactics.
- How to manage and lead volunteer staff stationed at various shelters around Atlanta
- How to facilitate focus groups for impact assessment.
- How to solicit donation requests from community partners.
- How to advocate for our teens!

### Qualifications

- An established knowledge and understanding of the homeless community
- Familiarity with the arts
- Self-starter and exceptional relationship cultivator
- Great planner and communicator
- Trustworthy and responsible individual capable of effectively representing the ChopArt brand and its youth.
- Dedication to maintaining presence in ChopArt teens’ lives.